



## INTEGRATED BUSINESS INFORMATION SYSTEM (IBIS)

### WiSMART Accounting String Survey

Please return to Scott B. Thornton, <mailto:scott.thornton@doa.state.wi.us>

Organization Code	<p>Within the Department of Administration, this code is generally used to designate an organizational unit within the department; the first character indicates the Division or Main Organizational are and the other three <i>may</i> be used to further breakdown costs for the Division into other organization units such as Bureaus and lower Operational Units. Some Divisions only have one org code for their division because further breakdown of costs within their division is supplied by use of an Activity Code or Appropriation. Also, many of the smaller agencies I listed below, only use one organization code for the entire agency (i.e.; agencies 373 and 432).</p> <p>DOA also uses the org code to identify special use of funds or pooled accounts used across the agency; examples include org code M000 which we use for many non-specific transactions entered by DOAS on behalf of the "department" such as GPR-earned revenues and org 5900 which is used to record allocations to GPR.</p> <p>For agency 475, this field is used to identify the county in which the District Attorneys are located since that entity reflects their organizational structure.</p> <p>DOA budgets at the organization code level on Expense Budgets.</p>
Sub-Organization Code	This code is not used by DOA or the agencies listed below.
Activity Code	<p>Used as a 'cost center' to capture costs we need to track for a specific purpose; for example, each of our rate-setting operations is identified by a different activity code so we can aggregate costs and match revenues and expenses. Activity codes may cross divisions, organization codes and appropriations or they may be specific to only one area. We are able to query by activity code (without any other code) within our FIRSt system so a manager can see total costs/revenues/cash balances for an activity across the agency.</p> <p>DOA budgets at the activity code level on Expense Budgets.</p>
Reporting Category	<p>Used to record federal and other grants that require life-to-date reporting across state fiscal years. We also use the reporting category on any required matching funds from non-federal sources.</p> <p>DOA budgets and controls grants at the appropriation/reporting category level.</p>
Sub-Revenue Code	Used to further define a revenue within the base revenue code; for instance, within the base revenue code of 8000-Sales to the Public, we use sub-revenue codes to identify various categories of sales.
Sub-Object Code	Used to further define an expenditure into more detail than that given by use of the base object code alone; for instance, we can separate costs within the

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base code of 2740-Professional Services-General to those incurred for Arbitrators, Court Reporters, Interpreter Services or Honorariums. Each of these has a sub-object assigned to it within object 2740.

Project DOAS uses this code for Capitol Projects only.

Sub-Project DOAS uses this code for Capitol Projects only.

Agency: for DOA and attached agencies\* Completed by: Linda J. Wald

\*Includes agencies 373, 432, 475, 505, 525, 540, 545, 870 and portions of 835, 855, 865 and 867